



DSV Solutions A/S

Fairs & Exhibitions
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Shipping Instructions for DFSG 2017, Porto (8-10 September)

Venue: Sheraton

1	ROADFREIGHT GROUPAGE & COURIER	ROADFREIGHT PART- & FULL TRAILER (FOR DIRECT STANDDELIVERY)
	Deadline for arrival 1/9 2017	Arrival during official build-up / break-down dates
	WAREHOUSE ADDRESS: MERKUR EXPO LOGISTICS "DFSG / stand / company name" Rua Santos Dias 1261 PT 4465-253 S. Mamede Infesta	DELIVERY ADDRESS: Sheraton Hotel R. do Ten. Valadim 146 PT 4100-476 Porto
2	AIRFREIGHT	
	Please send freight pre-paid to :	OPO (Porto)
	Deadline for arrival:	5 workingdays before requested standdelivery
	MAWB CONSIGNEE: MERKUR EXPO LOGISTICS "DFSG / stand / company name" Rua Eng Ferreira Dias 161 PT 4100-247 Porto	NOTIFY: portugal@merkur-expo.com For exhibition: DFSG 2017 Exhibitor / standnumber:
3	CASE MARKINGS	
	Please mark all cases clearly as follows:	"Standnumber / company" - <i>please replace with relevant information</i> MERKUR EXPO LOGISTICS For exhibition: DFSG 2017 1 of ... / 2 of ... / 3 of ... Etc.
4	CUSTOMS FORMALITIES	
	For Shipments outside the EU we require the following documents for customs clearance: <ul style="list-style-type: none"> ✘ 3 originals of proforma invoice / packing list in English, showing weights, sizes, values, description of content and Harmonized Codes. ✘ Separate invoices for temporary goods (Exhibits / Standfittings) and final importation (consumables / advertising materials) or send temporary goods by ATA Carnet ✘ If necessary: Certificate of Origin (Form A / EUR.1) / Special certificates (Health / veterinary) 	
5	CONTACT DETAILS	
	Project responsible:	Henrik Glendorf
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All services are rendered according to the DSV Standard Terms and Conditions and the General Conditions of the Nordic Association of Freight Forwarders -

NSAB2015 which can be forwarded upon request